

**INSTRUCTIONS FOR COMPLETING
2016-2017 POST AMERICANISM
NARRATIVE REPORT**

TO POST AMERICANISM CHAIRMAN:

The Americanism Program of the American Legion gives recognition and support to the ideals and principles of individual and combined post programs that promote Americanism in general. It also embraces our overall commitment and involvement in our communities and schools.

- 1) Before filling out and completing this narrative form, please be sure that your section of the **CONSOLIDATED POST REPORT FORM** has been completed. **THE FORM IS DUE TO DEPARTMENT HEADQUARTERS NOT LATER THAN 19 May.** Please note that the numbers in parenthesis on the Consolidated Post Report coincide with the numbers on the Americanism report as an aid in filling out both reports.

- 2) **Do not attach** this narrative report to the Post Consolidated Report. It is intended for the use of the Department Americanism Committee in determining Post Americanism awards and for substantiating to National Headquarters that our Department has attained 100 percent Americanism narrative reporting for the 2016-2017 Legion year.

- 3) In order to make your total report more effective, please make the following appropriate copies of this form after completing:
 - A) Original Copy to Department Americanism Chairman listed on the report at the bottom
 - B) One copy to your District Americanism Chairman
 - C) One copy for your Post's records

REMEMBER: Please mail the original to the Americanism Chairman whose address is at the bottom of this sheet as well as at the bottom of the Americanism Narrative Report so that it arrives by the **due date of May 19, 2017.** Thank You.

The American Legion
Department of Virginia
Tom Queck, Americanism Chairman
1708 Commonwealth Avenue
Richmond, VA 23230-3700

**THE AMERICAN LEGION
DEPARTMENT OF VIRGINIA
POST AMERICANISM AWARDS**

DUE TO DEPART HEADQUARTERS NOT LATER THAN MAY 19, 2017

Please list your Post's Americanism activities for the past 12 months. There are six (6) Post size categories to be considered for these Americanism Awards. Your post membership on April 30, 2017 is what determines the size category you will compete in. A trophy will be awarded to a Post in each category with the most outstanding Americanism program based primarily on this report and as supported by the Americanism portion of the Consolidated Report. Please use the numbers in parenthesis in this report to help fill out the Consolidated Post Report. **You** must complete the membership information as noted below.

POST NO. _____ **DISTRICT** _____ **DATE** _____

NUMBER OF POST MEMBERS AS OF APRIL 30, 2017: _____

9/11 MEMORIAL SCHOLARSHIP FUND (American Legion Legacy
Scholarship Fund Amount Donated (55) \$ _____

Participates in citizenship/naturalization activities: (56) _____ (Y/N)

AMERICANISM ACTIVITIES:

BOYS STATE: No. boys sponsored (53) _____ Cost to Post \$ _____ (54)
Transportation cost \$ _____ Postage \$ _____

BASEBALL: American Legion Baseball team sponsored (57) _____ (Y/N)
Cost (58) \$ _____
Other Athletic teams sponsored (59) _____ (Y/N)
Cost to Post of other teams (60) \$ _____

SCOUTING: Post sponsored Scout unit(s) (61) _____ (Y/N)
No. of Youths in Legion Scouting (62) _____
Donated to Scouting Activities (63) \$ _____

ORATORICAL CONTEST:

Post sponsored local contest (64) _____ (Y/N)
No. of local contestants (65) _____
Cost to Post (66) \$ _____

EDUCATION: School Awards Program; Post participates (67) _____ (Y/N)
No. of School Award medals presented (68) _____
Participates in American Education Week (69) _____ (Y/N)
No. of Schools assisted by Post (70) _____
Costs to Posts (71) \$ _____
No. of Scholarships Awarded (72) _____ Cost (73) \$ _____
Hours of service given to Education Program (74) _____
Additional amounts expended on Education Program (75) \$ _____
Participates in Vets in the Classroom (76) _____ (Y/N)

FLAG EDUCATION: No. of Presentations to Groups or Schools (77) _____
Cost to Post (78) \$ _____

POST PARTICIPATION: (Please check appropriate boxes)

Flag Day (79) _____ Get Out the Vote (80) _____
Vets Day (81) _____ Memorial Day (82) _____
July 4th (83) _____ Legion Birthday (84) _____
Four Chaplains Sunday (85) _____

COMMUNITY SERVICE: Estimated No. of hours of service (86) _____
Cost to Post (87) \$ _____

JUNIOR SHOOTING SPORTS PROGRAM:

No. of Youths involved (88) _____
Cost to Post (89) \$ _____

JUNIOR LAW CADET PROGRAM:

No. of Youths involved (90) _____

LEGION RIDERS:

Post has Riders Group (111) _____(Y/N)
No. of Legion Family members (112) _____
No. of Community Events sponsored (113) _____

For all programs that this Post participated in, please list mileage or cost of transportation and postage for each program. Please attach additional sheets or narrative if necessary.

NOTE: IF YOUR POST EXCELLED IN ANY OF THE PROGRAMS LISTED IN THIS REPORT, YOU MAY SUBMIT A NARRATIVE FORM LETTER AND ATTACH IT TO THIS REPORT.

IF YOUR POST HAD AMERICANISM OR COMMUNITY PROGRAMS NOT LISTED IN THIS REPORT THAT YOU FEEL SHOULD BE CONSIDERED BY THE AMERICANISM COMMITTEE, PLEASE SUBMIT THEM IN NARRATIVE FORM AND ATTACH TO THIS REPORT. PLEASE INCLUDE THE NUMBER OF HOURS AND TOTAL COST TO THE POST.

Signature of Post Adjutant

Signature of Post Commander

Name of Post Americanism Chairman: _____

MAIL THIS FORM TO BE RECEIVED BY DUE DATE OF MAY 19, 2017, TO:

THE AMERICAN LEGION
DEPARTMENT OF VIRGINIA
TOM QUECK, AMERICANISM CHAIRMAN
1708 COMMONWEALTH AVENUE
RICHMOND, VA. 23230-3700