



DISTRICT ACCESS

Sign up Procedure:

- District Commander must fill out a form requesting access to myLegion, and return it to the National IT Division. Forms available at www.myLegion.org.
- District Commander information is verified against National Database.
- National will notify and request approval from the Department Adjutant and the National Adjutant.
- District Commander will be provided with a list of Posts in his/her District to confirm all Posts are assigned to the correct District.
- Once all approvals are in place, District access is granted to myLegion.

Deactivation of myLegion District Account

- District Commander's term is expired on National database.
- Department notifies National that District level access should be terminated.
- Every 6-months a password reset will be required. Account will be suspended until re-verification and new password is setup.

Features available to District Officers (View only for posts within their district)

- Find Members by Post, ID# or Name
- Post Inquiry – Post information:
 - Address, Dues Remittance Address, Dues amount, Adjutant, Commander, Post Home etc.
- CPR reports:
 - keep track of Posts that have submitted their CPR.
 - retrieve Post CPR data in a PDF.
- Browser listing of Posts and Members in their District that are using myLegion.
- Find members in my area – Post Development and Revitalization.
 - Retrieve lists of Expired and DMS Members in the District area.
- Post and District Manuals.
- Access to Read/Comment in Officer's Forum.

Visit www.myLegion.org to find other sites available.

- myLegion for Members
- myLegion for Posts