

How to Submit an Urgent Medical/Burial Request for Military Records

Thank you for contacting the National Personnel Record Center. To make an urgent medical/burial request, you will need to complete the attached SF-180 to the best of your ability. Please provide the Next of Kin's dated signature and proof of death.

Fax the request form to our urgent fax line, which is (314) 801-0764. Make the fax to ATTN: URGENT BURIAL/MEDICAL, and please provide the date and time needed for burial/memorial/medical service/procedure.

Be sure to include a good phone number so we can call if any questions arise, and a return fax number with the name the fax is to be addressed. We usually have emergency requests completed within 72 hours after receiving a faxed request.

Sincerely,

Ross M.
Customer Service Technician
AFN-MC2D
NPRC
1 Archives Dr.
St. Louis, MO 63138
Phone: 314-801-0800