



**THE AMERICAN LEGION
DEPARTMENT OF VIRGINIA, INC.**
1708 Commonwealth Avenue, Richmond, Virginia 23230
(804) 353-6606 - FAX (804) 358-1940 - www.valegion.org

VA-ALB Form #5 (Rev, 2014)

TEAM CERTIFICATION

TO: DISTRICT BASEBALL CHAIRMAN AND TEAM MANAGERS

FROM: DEPARTMENT BASEBALL CHAIRMAN

DATE: February 29, 2016

**SUBJECT: TEAM CERTIFICATION OF ENTRY, NATIONAL FORM #1 (TEAM ROSTER)
AND PLAYER AGREEMENT (FORM #2)**

Team managers must maintain the following documentation. District baseball Chairman must verify and validate each team package no later than **JUNE 10th**.

1. Two (2) copies of each team's ALB Form #1 (Team Roster). These Forms should be downloaded directly from the National baseball website at www.baseball.legion.org.
2. The CARBON Copy of both Insurance Certificates (Liability and Accident) **MUST** be attached to the TEAM ROSTER.
3. Each ALB Form #2 (Player's Agreement). Note: All blanks on Form #2 **MUST** be filled in, if none then indicate "none", do not leave blank. Make sure all signatures of players and parents are on the Form #2, and the form **MUST** be NOTARIZED. The **ORIGINAL** copy of the Player's Agreement Form #2 **MUST** remain with Team Manager at all times, at **ALL** Games.
4. Three (3) copies of VA-ALB Form #10 (Team Photo) and three (3) team photos 5" X 7" with **ALL** players and coaches identified on each copy. Please use the team photo template in your team package to properly identify your players and coaches.

Team Managers forward the following forms to the District Baseball Chairman. District Baseball Chairman validates and verifies these forms then mail to the Department Baseball Chairman by **June 15th**.

1. VA-ALB Form #3 (Player Recruitment School Enrollment).
2. ALB Form #76 (Player Transfer Form) If applicable. Team Managers **MUST** maintain copy at all games.
3. ALB Form #77 (Player Team Declaration Form) If applicable. Team Managers **MUST** maintain copy at all games.

Mail these forms to:

**James Grenier
43649 Lees Mill Square
Leesburg, VA. 20176**

Sincerely,

James Grenier
Department of Virginia,
Baseball Chairman
703-795-5303