

INSTRUCTIONS FOR COMPLETING 2013-2014 POST CHILDREN & YOUTH NARRATIVE REPORT

TO POST CHILDREN & YOUTH CHAIRMAN:

1. Before completing this form, please be sure that your section of the Post Consolidated Report form has been completed.
2. Fill out this narrative report form completely.
3. Send the original narrative report form and any attached narrative sheets to your Department Children & Youth chairman in care of your Department Headquarters **no later than May 23, 2014.**
4. This narrative report form is NOT to be attached to the Post Consolidated Report. It is intended for the use of the Department Children & Youth Committee in determining the Post Children & Youth awards and for substantiating to National Headquarters that our Department has attained **100 percent Children & Youth narrative reporting** for the 2013-2014 Legion year. The number in parenthesis, example: Health & Child Safety (96) is the same as the item number on the Consolidated Post Report.
5. In order to make your total report more effective, please make the following appropriate copies of this form:
 - (a) Original to Department Children & Youth Chairman
 - (b) Copy to your District Children & Youth Chairman
 - (c) Copy for your Post records
6. Please mail the Original to the following address:

The American Legion
Department of Virginia
ATTN: Children & Youth Chairman
PO Box 11025
Richmond, VA 23230
7. If you have any questions please feel free to contact me via E-mail: ds_patriot@verizon.net

Dave Stein
Chairman
Children & Youth Committee
Department of Virginia

FORM **MUST** BE AT DEPARTMENT HEADQUARTERS
NO LATER THAN CLOSE OF BUSINESS
23 May 2014

POST CHILDREN & YOUTH NARRATIVE REPORT
2013-2014

(Please Print or Type)

Post Name _____ No. _____ District No. _____

Department of Virginia Membership as of April 30, 2013 _____

City _____ Address _____

Date _____ Signature _____

A. Did your Post file a Consolidated Report? Yes ___ No ___

B. Did your Post contribute to the American Legion Child Welfare Foundation?
Yes ___ No ___ If Yes, amount contributed. \$ _____

C. Miscellaneous:

No. of C&Y Activities Cash Aid Given Value of Goods
(Total all activities) (91) _____ to Benefit Children (92) _____ given to Children (93) _____

No. of Children given Aid (cash or goods) (96) _____

D. Did your Post participate in any of the following National Children & Youth activities?

___ Halloween Safety (95) ___ Health & Child Safety (96) ___ Family Support Network (97)

___ April is Children & ___ Operation Military ___ Special Olympics (100)
 Youth Month (98) Kids (99)

___ Children's Miracle ___ National Family Week
 Network (108)

___ Other Programs (Please Explain) _____

E. Estimate the number of volunteer service hours provided by the members of your Post for the Children & Youth in your community.

Number of Hours: _____

(over)

