

INSTRUCTIONS FOR COMPLETING 2014-2015 POST CHILDREN & YOUTH NARRATIVE REPORT

TO POST CHILDREN & YOUTH CHAIRMAN:

1. Before finalizing this form, please be sure that your section of the Post Consolidated Report form has also been completed and numbered annotated items match exactly.
2. Fill out this narrative report form completely.
3. Send the original narrative report form and any attached narrative sheets to the Department Children & Youth chairman in care of Department Headquarters **no later than May 22, 2015.**
4. This narrative report form is NOT to be attached to the Post Consolidated Report. It is intended for the use of the Department Children & Youth Committee in determining the Post Children & Youth awards and for substantiating to National Headquarters that our Department has attained **100 percent Children & Youth narrative reporting** for the 2014-2015 Legion year. The number in parenthesis, example: Health & Child Safety (96) is the same as the item number on the Consolidated Post Report. **ALL Posts should have something to report!**
5. In order to make your total report more effective, please make the following appropriate copies of this form:
 - (a) Original to Department Children & Youth Chairman
 - (b) Copy to your District Children & Youth Chairman
 - (c) Copy for your Post records

6. Please mail the Original to the following address:

The American Legion
Department of Virginia
ATTN: Children & Youth Chairman
PO Box 11025
Richmond, VA 23230-1025

7. If you have any questions please feel free to contact me via E-mail: adj.post284@verizon.net

Rick Oertel
Chairman
Children & Youth Committee
Department of Virginia

FORM **MUST** BE AT DEPARTMENT HEADQUARTERS
NO LATER THAN CLOSE OF BUSINESS

22 May 2015

POST CHILDREN & YOUTH NARRATIVE REPORT
2014-2015

(Please Print neatly or Type)

Post Name _____ No. _____ District No. _____

Department of Virginia Membership as of April 30, 2015 _____

City _____ Address _____

Date _____ Signature _____

A. Did your Post file a Consolidated Report? Yes ___ No ___

B. Did your Post contribute to the American Legion Child Welfare Foundation?
Yes ___ No ___ If Yes, amount contributed. \$ _____

C. Miscellaneous:

No. of C&Y Activities (Total all activities) (91) _____	Cash Aid Given to Benefit Children (92) _____	Value of Goods given to Children (93) _____
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No. of Children given Aid (cash or goods) (94) _____

D. Did your Post participate in any of the following National Children & Youth activities?

___ Halloween Safety (95) ___ Health & Child Safety (96) ___ Family Support Network (97)

___ April is Children &
Youth Month (98) ___ Operation Military
Kids (99) ___ Special Olympics (100)

___ National Family Week ___ TFA Program ___ Children's Miracle Network

___ Child Organ Transplant ___ National Emergency Fund ___ American Legion Endowment Fund

___ Other Programs (Please Explain) _____

E. Estimate the number of volunteer service hours provided by the members of your Post for the Children & Youth in your community.

Number of Hours: _____

(Over)

