

REGISTRATION AND RESERVATION FORM

THE AMERICAN LEGION - DEPARTMENT OF VIRGINIA
FALL CONFERENCE - OCTOBER 23-25, 2015
FORT MAGRUDER HOTEL & CONFERENCE CENTER
6945 POCAHONTAS TRAIL, WILLIAMSBURG, VA 23185

PLEASE READ AND FOLLOW THESE INSTRUCTIONS:

Print or type all data entered on this form and return to the Special Events Committee before October 1, 2015.

The registration fee of \$6.00 per adult, including all persons sharing a room, and children over 18 years of age must accompany this form. **You Must Be Registered to Attend any Function.**

DISTRICT# _____ LEGION POST# _____ SAL# _____ AUXILIARY UNIT# _____
NAME _____ ADDRESS _____
CITY _____ STATE _____ ZIP _____ PHONE (____) _____

Make your check for the total amount payable to the Peninsula Special Events Committee

<u>FEES AND EVENTS</u>	<u>NUM.ATTENDING</u>	<u>COST PER PERSON</u>	<u>AMOUNT</u>
REGISTRATION FEE	_____ @	\$ 6.00 =	\$ _____
FRIDAY - Las Vegas Night	_____ @	\$ 6.00 =	\$ _____
SATURDAY - Banquet	_____ @	\$35.00 =	\$ _____
SATURDAY - Dance	_____ @	\$ 7.00 =	\$ _____
		TOTAL	\$ _____

HOTEL RESERVATIONS - COMPLETE ONE FORM FOR EACH ROOM REQUESTED.

~~Special rate requires two night minimum stay.~~ DAILY ROOM RATE: \$110.00 (plus taxes); Mini Suites \$150.00 (plus taxes). Hotel has limited number of mini suites. Contact Bea Berry (see below) for mini suite. Important - Check in time is after 4:00 P.M. - Check out time is 11:00 A.M.

HOTEL RESERVATIONS - PERSONAL INFORMATION:

NAME _____ Persons Sharing Room (Below):
ADDRESS _____ NAME _____
CITY _____ STATE _____ NAME _____
ZIP _____ PHONE _____ NAME _____
ARRIVAL DATE _____ DEPARTURE DATE _____ HANDICAPPED(Y/N) _____

TO GUARANTEE ROOMS - Send check PAYABLE TO FORT MAGRUDER HOTEL

CREDIT CARD: NAME _____ ACCT# _____
EXPIRATION DATE _____ TYPE OF CARD (VISA, MC, AMX, ETC.) _____
SIGNATURE _____

CANCELLATIONS - If not canceled by October 21 (48 hours), room deposit will be forfeited.

MAIL THE COMPLETED FORM AND CHECKS TO:

Peninsula Special Events Committee, c/o Mrs. William G. Berry, 12 Folsom Court, Newport News, Va. 23606
Telephone Number (757) 930-0020.