



**REGISTRATION and RESERVATIONS  
 AMERICAN LEGION AND AUXILIARY  
 DEPARTMENT CONVENTION JULY 07-10, 2016  
 DOUBLETREE by HILTON-1021 KOGER CENTER BLVD. RICHMOND, VA. 23235 P-804-379-3800  
 and  
 SHERATON PARK SOUTH-9901 MIDLOTHIAN TNP. RICHMOND, VA. 23235 P-804-323-1144**

***Reservations will be on first come, first serve basis. Check-in is 4 PM. Check-out is 11 AM. All registrations must be on this form. Deposit for one night room stay is required in the amount of \$114.13. Make the check for room deposit to DOUBLETREE. Rate includes Tax. Request for all ACCOMMODATIONS must be received by JUNE 16, 2016. \*\*ALL HOTEL RESERVATIONS MUST BE THROUGH THE COMMITTEE\*\*.***

I authorize the DOUBLETREE charge my credit card account for deposit:

Credit Card No. \_\_\_\_\_ Card Type \_\_\_\_\_ Exp. Date \_\_\_\_\_  
 Print name as it appears on the card \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_  
 Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_ Signature \_\_\_\_\_  
 Email address: \_\_\_\_\_

Accommodations: Double \_\_\_ King \_\_\_ Handicap \_\_\_ (Limited rooms) \*No Rollaways\* \*Hotel is non-smoking\*

\*\*\*\*\*Do not separate form\*\*\*\*\*

**REGISTRATION**

***Registration fee of \$ 7.00 per adult, including person sharing rooms and children over 18 years must accompany this form. Please type or print names legible as you wish them to appear on convention badge. All Members and Guests must be registered to attend any meeting or function***

Name \_\_\_\_\_ Dist# \_\_\_\_\_ Post# \_\_\_\_\_ Aux# \_\_\_\_\_ SAL# \_\_\_\_\_ Guest \_\_\_\_\_  
 Name \_\_\_\_\_ Dist# \_\_\_\_\_ Post# \_\_\_\_\_ Aux# \_\_\_\_\_ SAL# \_\_\_\_\_ Guest \_\_\_\_\_  
 Name \_\_\_\_\_ Dist# \_\_\_\_\_ Post# \_\_\_\_\_ Aux # \_\_\_\_\_ SAL# \_\_\_\_\_ Guest \_\_\_\_\_  
 Name \_\_\_\_\_ Dist# \_\_\_\_\_ Post# \_\_\_\_\_ Aux# \_\_\_\_\_ SAL# \_\_\_\_\_ Guest \_\_\_\_\_

<u>EVENTS and FEES</u>	<u>Number Attending</u>	<u>Cost per Person</u>	<u>Amount</u>	<u>Banquet Choice</u>
Registration Fee	_____	\$7.00	_____	
Thursday	_____	\$15.00	_____	
Friday Karaoke Party	_____	\$8.00	_____	
Saturday Banquet	_____	\$40.00	_____	Chicken _____
(Choice of Baked Pork Chop or Herb Crusted Chicken Breast)				Pork _____
		<b>Total</b>	_____	

***Make checks for registration/reservations and events payable to: AMERICAN LEGION 11<sup>TH</sup> DISTRICT and mail to: 11<sup>th</sup> DISTRICT CONVENTION COMMITTEE, ATTN: Al Hillman, PO BOX 6078, Midlothian, VA 23112-6078  
 Special needs rooms or questions contact: Al Hillman @ (804) 915-7397 or e-mail: district11registrar@verizon.net***