

The American Legion



OFFICE OF THE
NATIONAL COMMANDER

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Dear Commander,

Thank you for all of your hard work. I truly appreciate everything you do for this great organization. With dedicated leaders such as yourself, we can truly make a difference in our membership. Together we can accomplish our goal, but we must work together.

Let me tell you about a new incentive that starts now and ends with the 100% target date on May 8, 2019. Your post will receive five dollars for every expired 2014, 2015 or 2016 member that renews at your post for 2019. After this incentive ends on May 8th, a check will be disbursed to your department and they will send it to each post individually. As you can see, this is a great opportunity to earn some money for your programs while growing membership in your post and department. It is truly a win-win situation for your post and The American Legion.

The expired members can be found by signing into myLegion and choosing "Reports/Labels" on the left-menu.

1. Open (double-click) the "Post Reports" folder.
2. Open the "Revitalization" folder.
3. There you will find three reports where you can select expired members for letters, labels and rosters ("Unrenewed_Letters", "Unrenewed_Labels", "Unrenewed_Roster")

If your post does not have access to myLegion, go to www.mylegion.org and click on "[Authorization Form](#)" at the bottom of the page and complete the registration process. If you need assistance you can call 1.800.433.3318 or send an email to mylegion@legion.org.

Once you and your membership team have contacted expired members and are ready to renew them back into your post, there are a few things to keep in mind. To receive credit for renewing a 2014, 2015 or 2016 Legionnaire, they must renew in your post and you have to use their current membership ID number. The ID number will be on the expired listing downloaded through myLegion or provided by your department. If the expired Legionnaire was not a member of your post, please transfer them into your post and then process their dues payment. I encourage you to not only go after past post members, but also DMS and headquarters post members.

Again, thank you for everything that you do for The American Legion. Let's proudly "celebrate our legacy" as we work to reach 100% in membership during our 100th anniversary. Thank you for being a member of Team 100.

Sincerely,

Brett P. Reistad
National Commander

Copy to: National Officers
Department Commanders
Department Adjutants