

INSTRUCTIONS FOR COMPLETING 2020-2021 POST CHILDREN & YOUTH NARRATIVE REPORT

TO POST CHILDREN & YOUTH CHAIRMAN:

1. Before finalizing this form, please be sure that your section of the Post Consolidated Report form has also been completed and numbered annotated items match exactly.
2. Fill out this narrative report form completely.
3. Send the original narrative report form and any attached narrative sheets to the Department Children & Youth chairman in care of Department Headquarters **no later than May 21, 2021**
4. This narrative report form is NOT to be attached to the Post Consolidated Report. It is intended for the use of the Department Children & Youth Committee in determining the Post Children & Youth awards and for substantiating to National Headquarters that our Department has attained **100 percent Children & Youth narrative reporting** for the 2020-2021 Legion year. **ALL Posts should have something to report!**
5. In order to make your total report more effective, please make the following appropriate copies of this form:
 - (a) Original to Department Children & Youth Chairman
 - (b) Copy to your District Children & Youth Chairman
 - (c) Copy for your Post records
6. Please mail the Original to the following address:

The American Legion
Department of Virginia
ATTN: Children & Youth Chairman
PO Box 11025
Richmond, VA 23230-1025

Rick Ward
Chairman
Children & Youth Committee
Department of Virginia

FORM **MUST** BE AT DEPARTMENT HEADQUARTERS
NO LATER THAN CLOSE OF BUSINESS

21 May 2021

POST CHILDREN & YOUTH NARRATIVE REPORT
2020-2021

(Please Print neatly or Type)

Post Name _____ No. _____ District No. _____

Department of Virginia Membership as of April 30, 2021 _____

City _____ Address _____

Date _____ Signature _____

A. Did your Post file a Consolidated Report? Yes ___ No ___

B. Did your Post contribute to the American Legion Child Welfare Foundation?
Yes ___ No ___ If Yes, amount contributed. \$ _____

C. Miscellaneous:

No. of C&Y Activities (Total all activities) (93) _____	Cash Aid Given to Benefit Children (94) _____	Value of Goods given to Children (95) _____
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No. of Children given Aid (cash or goods) (96) _____

D. Did your Post participate in any of the following National Children & Youth activities?

___ Halloween Safety (98) ___ Health & Child Safety (101) ___ Family Support Network (99)

___ April is Children &
Youth Month (102) ___ Operation Military
Kids ___ Special Olympics

___ National Family Week (103) ___ TFA Program (104) ___ Children's Miracle Network

___ Child Organ Transplant ___ National Emergency Fund ___ American Legion Endowment Fund

___ Other Programs (Please Explain) _____

E. Estimate the number of volunteer service hours provided by the members of your Post for the Children & Youth in your community.

Number of Hours: _____ (97)

(Over)

F. Please estimate the amount of money your Post expended for the Children & Youth programs.

Administrative Expenses (Postage, printing, conferences, travel, etc.) (105) \$ _____

Parties, Dinners, Prizes and Gifts (106) \$ _____

All Other Expenses (107) \$ _____

G. Contributions:

Children's Organ Transplant Association \$ _____ Family Support Network (108) \$ _____

Temporary Financial Assistance (109) \$ _____ American Legion Endowment Fund (110)
\$ _____

Children's Miracle Network Hospital (111) \$ _____ American Legion National Emergency Fund \$ _____

Special Olympics \$ _____ All other child service charities (112) \$ _____

H. Describe (either on this sheet or separate sheets) in some detail, specific Children & Youth activities promoted by your Post. **REMEMBER:** This section of the Narrative Report is important in determining various Department Children & Youth Awards.
