## RESOLUTIONS

1. Based upon the Uniform Code of Procedure for the Organization of Department Conventions adopted by the Department Executive Committee as required by Article V, Section 5 of the Constitution of The American Legion, Department of Virginia, Inc., as amended the following regulations govern resolutions to be considered by the Convention:

A. Resolutions shall be submitted on proper form and shall be numbered for identification as provided by the Department Adjutant.

B. Resolutions shall be approved by the District Convention, Post any Standing or Special Committee of the Department, the Department Executive Committee or any duly elected or appointed Department Officer. Resolutions shall be filed in advance with the Department Adjutant who shall refer them to the Resolutions Assignment Committee.

C. The Department Adjutant shall maintain a roster of all resolutions submitted.

D. Resolutions shall be sent to the Department Adjutant no less than 10 days prior to the opening of the Convention, except resolutions calling for amendments to the Constitution and Bylaws which shall be sent to the Department Adjutant not less than 45 days prior to the opening of the Convention.

E. All resolutions offered from the floor shall be referred to the appropriate committee without reading of discussion unless otherwise ordered by a two-thirds vote of the Convention.

2. In accordance with Resolution No. 21 adopted by the National Executive Committee May 5, 1960 all resolutions seeking to have the National Organization take action on any matter must be supported by a written statement or brief containing the supporting arguments in favor of the action sought, and clearly establishing the material relevance of the subject to the purposes for which The American Legion was founded.

## ADMINISTRATIVE INSTRUCTIONS

1. Each resolution must be prepared on separate official forms furnished for this purpose by the Department Adjutant. If the number of official forms is insufficient, additional forms should be reproduced locally.

2. A resolution must deal with only one subject. Do not attempt to deal with more than one subject in the resolving clause.

3. Omit local resolving clauses, substituting therein a clause resolving Department action i.e., the resolution should be worded for the Department Convention as follows:

> Resolved, By the American Legion, Department of Virginia in convention assembled in Richmond, Virginia July 9-12, 2026 that...

4. Each resolution is to be worded in full, including all Whereas clauses as well as the Resolving clause.

5. Each resolution must be signed and the originating source clearly indicated.